



**REQUEST FOR OFFER**  
**For: External Evaluation**

**“PROTECTION OF LIVELIHOODS AND FOOD ASSISTANCE IN THE OCCUPIED PALESTINIAN TERRITORY (oPt)’, ECHO/PSE/BUD/2011/91008”**

**Date: January 24, 2012**

**Dear Madam/Sir,**

CARE West Bank and Gaza is currently seeking to hire an External Evaluator/Consultant (firm or individual) to conduct evaluation of the ECHO-funded project implemented by CARE WBG “**PROTECTION OF LIVELIHOODS AND FOOD ASSISTANCE IN THE OCCUPIED PALESTINIAN TERRITORY (oPt)’, ECHO/PSE/BUD/2011/91008**” in accordance with the attached Scope of Work.

**Requirements:-**

If you are interested in participating in competition, please submit an offer that includes the following;

- 1- A brief (maximum 5 pages) technical proposal explaining how s/he will organize the evaluation, the number and selection process of beneficiaries, Curriculum Vitae
- 2- Three References of conducted M&E work and trainings or similar work experience
- 3- Example of one recent evaluation report/ document produced
- 4- Detailed budget

**Budget/Financial Offer:**

- When preparing your budget/financial offer, please include all below expenses related to the services.
- Please consider the below estimated costs in the below and please fill the tables following the ‘Explanatory remarks’ in the last column.
- Please note that CAREWBG will pay costs of transportation within Gaza Strip.
- Please submit the Financial Table as your budget along with your proposal.
- Please provide your financial offer in USD

#	Item	Item	Number of item	Price per Item in USD	Total	Explanatory Remarks
1	Consultant Wage	Day		...		
2	Per diem in Jerusalem	Day	...	82		This is the per diem that CAREWBG provides per day.
3	Per diem in Ramallah	Day	...	78		
4	Per diem in Gaza	Day	...	60		
5	Accommodation Gaza	Day	...	50		<ul style="list-style-type: none"> <li>• CAREWBG’s Role: will assist in guiding</li> </ul>

6	Accommodation in Ramallah	Day	...	50			<p>consultant to good hotels only but will not book rooms or deal with the hotel.</p> <ul style="list-style-type: none"> <li>• The Consultant will do that and will pay directly for accommodation to hotel.</li> <li>• 50\$ per day is estimated price for considerable hotels in Ramallah and Gaza.</li> </ul>
7	Transportation Home to airport and back (taxi)	Time	2	...			
8	Transportation airport - Tel Aviv and return (plane)	Time	1	...			
9	Transportation from airport in Israel to Ramallah and back	Time	2	100	\$200	\$200	
10	Transportation from Ramallah to Gaza	Time	2	85	\$170	\$170	
11	Air Fares						

**How and when to submit the offer:**

- Please submit your complete offer to procurement by email to [menna@carewbg.org](mailto:menna@carewbg.org) and [peeters@carewbg.org](mailto:peeters@carewbg.org) no later than **February 8, 2012 COB**
- Please make sure to send your offer with email subject '**CAREWBG\_FFV Project\_External Evaluation\_your name**'.

**Thank you**

**Menna Sesalim**

**Procurement officer**

**CAREWBG- Gaza office**

**08-2820450/60, cell. 0599 677469**